

Request to purchase, release or transfer a plot in the Hebrew area, Waikumete cemetery.

Please fill in one form for each plot required.



chevra kadisha
CARE. COMFORT.
COMPASSION. COMMUNITY.

What is this form?

The Auckland Chevra Kadisha ("Chevra") manages the Hebrew part of Waikumete cemetery on behalf of its members. This form authorises the Chevra to purchase, release or transfer the occupancy rights ("plot") for you, to liaise with the Cemetery on your behalf and to ensure that you are buried (by the Chevra) in the plot of your choosing.

Who can own a plot?

To own a plot ("eligible"), you must be halachically Jewish as determined by the rules of eligibility for membership of the Auckland Hebrew Congregation.

This form contains three sections. You only need to **fill in the one** applicable for what you want to do:

Purchase a Plot:

To purchase a new plot (this includes plots which have been reserved but not paid for):

- Fill in the "[Purchase a Plot](#)" form.
- Make out your cheque for the sum of **\$3,075.00** (incl GST) payable to **Waitakere City Council**.
- Post your cheque and this completed form to:

The Auckland Chevra Kadisha
P.O Box 37-536
Parnell
Auckland 1511

- A **Certificate of Entitlement** will be issued by the Cemetery and will be forwarded to your contact address. Depending on the cemetery, this process can take up to 6 weeks.

When issued, this certificate will be your **proof of ownership** and is a valuable document. Please ensure it is kept in a safe place and your executors or legal advisors have a copy of it and are aware of your wishes and what it represents.

Release a Plot:

If your circumstances change and your plot (or your reserved plot) is no longer required and you wish the Chevra to try to sell it for you:

- Fill in the "[Release a Plot](#)" form.
- Post to the Chevra as shown above.

Auckland Chevra Kadisha
and Benevolent Society

P.O Box 37-536
Parnell
Auckland 1151
New Zealand

Registered Charity CC38160

info@chevra.org.nz
www.chevra.org.nz

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We make no guarantee when or if this sale will happen and depending on circumstances, we may have to sell it at a lesser amount than that paid by you.

Notwithstanding, when the plot is sold, we will refund to you or such legally authorised party, the lesser of the amount recovered and the amount paid less a 10% processing fee.

Transfer a Plot:

If your circumstances change and your plot is no longer required and you wish to transfer or sell the plot privately to someone else, you are free to do so provided the new owner is eligible (as determined by the Chevra). To do this:

- (a) Fill in the "[Transfer a Plot](#)" form.
- (b) Post to the Chevra as shown above.

There is no charge for this service

IMPORTANT: What happens if we can no longer contact you?

Anytime following the 5 year anniversary from the date the plot is purchased, if we (using reasonable endeavours) cannot contact you, the plot owner, using the contact details you have provided to us to confirm that the plot is still required, we may at our discretion assume that you no longer require the plot.

In this case:

- (a) We reserve the right to sell the plot to another party.
- (b) We will keep any funds recovered from such sale available for a period of seven (7) years.
- (c) During this 7 year period, should a request be made to the Chevra by a legally authorised party requesting the plot be provided, the Chevra will at its sole discretion either:
 - (i) Provide another plot at no charge; or
 - (ii) Refund to the authorised party the lesser of the amount recovered and the amount paid by you.
- (d) After the 7 year period (following the sale) has elapsed, all rights you had under this agreement are terminated.

Please note that:

1. You are responsible for ensuring we have your contact details at all times. Should you change address or your executors or lawyers change, you must notify us in writing accordingly.

2. These terms and conditions may change from time to time. To view the current terms and conditions, please visit our website www.chevra.org.nz or if you have any queries, please contact us anytime.

We are here to help.